

PROFILE

Name : Dona Paul

Date of birth : 07-02-1991

Father's Name : P.V Paul

Gender : Female

Marital status : Single

Nationality : Indian

Languages : English

Malayalam

Hindi

Hobbies : Reading

Gardening

Craft Works

Surfing Internet

<u>Address</u>: Palatty House,

Palissery,

Paduvapuram P.O

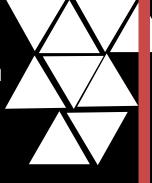
Kerala, India.

PIN: 683582

DONA PAUL

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+91 9947 982 576



CAREER OBJECTIVE

To pursue growth of my career in a competitive and challenging work environment which will enable me to learn, grow and substantially build on my knowledge acquired during course of my study and at the same time contribute all my abilities to the growth of organization where I work.

QUALIFICATIONS

M. com - 56%

Nirmal Jyothy College, Angamaly.

MG University

2012

HSE (+2) - 74 %

2008 G.H.S.S.. Nayathode.

Board Of Higher Secondary

2006

Examination

B.com - 60%

ST. Ann's college, Angamaly,

Kerala.

MG University

SSLC(10 th) - 82 %

St. Joseph's girl's H.S karukutty,

Kerala.

Kerala State Board

COMPUTER SKILLS

PDCFA DCA
QuickBooks UAE VAT
Peachtree GST India
MS Office Tally

STRENGTHS

- Analytical mind to identify problems and implement the solution.
- Flexible by nature
- Positive Attitude
- Smart working
- Capable of teamwork

